

Vendor Registration and Trade Show Agreement

Company Name		
Address, City, State, Zip		
Phone		
Contact Name & Email		
Attendees: Please include Name and Email Address (use additional registration forms if necessary)		
1)		
2)		
Event Description	Member	Non – Member
Vendor Booth: 1 Six Foot booth including a (6') skirted table & chair(s); Tuesday Breakfast, and Lunch for one representative	\$500	\$1,000
Special Requests: Electricity \$25.00; WiFi is complimentary; Other requests:	\$25	\$25
Vendor Booth: Additional Representatives - includes Tuesday Breakfast and Lunch per person	\$100	\$200
Golf: Includes lunch, greens fees, cart and prizes, per person	\$250	\$350
Monday Casino Night (over \$2,500 in prizes): Includes Casino Night with food stations per person	\$75	\$150
Chairman's Reception & Installation Banquet: per person	\$95	\$190
Wednesday Class Only Tales from the Other Side: How Agents & Underwriters Can Work Better Together.	\$55	\$85
Total Due to Big I NH		

PAYMENT OPTIONS:

Check: Payable to: Big I NH

Credit Card: Please call our office or click below to pay online:



Check In: 4:00 pm
Check Out: 11:00 am



PORTSMOUTH DOWNTOWN

**CLICK ON THE HOTEL LOGO
TO BE LINKED TO THE
RESERVATION WEBSITE.**

Here are the addresses for your GPS:
The Venue At Portwalk Place: 22 Portwalk Place, Portsmouth
Hampton Inn & Suites Portsmouth Downtown: 23 Portwalk Place, Portsmouth,

Golf: Collared Shirts, Skirts/Skorts, Shorts, and Pants. No jeans, cutoffs or t-shirts
Casino Night: Casual
Tuesday & Wednesday Sessions: Business Casual
Chair's Reception & Installation Banquet: Business Attire

How To Register:

On-Line: www.BigINH.com

By Mail: 6 Garvins Falls Road, Concord, NH 03301

By Phone: 603-224-3965

Cancellation Policy:

- Cancellations received between September 1st and September 16th will receive a 50% refund.
- Cancellations received after September 16th and 'no shows' forfeit full amount.

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Trade Show Agreement

Hours of Operation: The Trade Show hours: 8:00am until 4:00 pm on Tuesday, Sept. 22, 2026. Access to the room will be available Tuesday morning for set up starting at 6:00 am. Breakdown begins following the last break Tuesday afternoon (approximately 3:30) with full breakdown by 4:00 pm. Vendor Bingo will be held with a prize provided by Big I NH. We encourage you to have a drawing at your booth, the winners can be posted at the Registration Desk and/or announced at the Installation Banquet. Speak with a Big I NH team Member for information or to set up an announcement. **Please note:** Big I NH cannot mail or ship prizes to winners.

Special Requests: Special requests will be accommodated to the best of our ability. Additional charges apply for electrical hook-ups, or other audio/visual requests. Please call Debbie Temple at the Association office at 603-224-3965 Ext 311 for additional information.

Liability and Insurance: Reasonable precautions to safeguard the vendor’s property will be taken, however, Big I NH assumes no liability whatever for loss or damage, through any cause, of goods, exhibits or other materials owned, rented or leased by the vendor. If insurance is desired, it must be placed by the vendor. The vendor shall indemnify Big I NH against, and hold it harmless from, any complaints, suits or liabilities resulting from gross negligence of the vendor in connection with the vendor’s use of display space.

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Booth Decoration Contest: The convention theme is ‘Americana’, we invite you to decorate your booth and have some fun. We’ll ask Attendees to vote on the best decorated booth and the winner will be featured in our newsletter and will win a complimentary booth at the 2027 Annual Convention.

Golf: Held Monday morning , Sept. 21, 2026, at Portsmouth Country Club, Greenland, NH. Includes lunch, greens fees, cart and prizes.
Fee is separate from the trade show registration.

Casino Night: Held Monday evening Sept. 21, 2026. Heavy hors d’oeuvres, food stations and drinks start at 6:30 with Casino Night activities starting at 6:45. Prize drawings will be held at 9:45 - you do not have to be present to win.
Fee is separate from the trade show registration.

Reception & Banquet: Tuesday evening includes the Chairman’s Reception and Installation Banquet. Join us to celebrate Keith Young’s installation as Big I NH’s Chairman of the Board of Directors. By registering for this event you can enjoy hors d’oeuvres and drinks from 6:00 pm to 7:00 pm with the Installation Banquet Dinner immediately following.
Fee is separate from the trade show registration.

I have read and accept all conditions shown above:

Authorized Signature: _____

Please Print Name: _____

Date: _____

CONVENTION HIGHLIGHTS

Annual Convention Golf Tournament	Portsmouth Country Club 80 Country Club Lane, Greenland, NH NEW 11:30am Shotgun Start
Casino Night	Roulette, Craps, Blackjack, Texas Hold'em, Color Wheel & War Table! Over \$2,500 in prizes!!
Annual Trade Show	Meet our vendors and learn how they can help your agency succeed! This year's decorating theme is "Americana" - don't forget to vote for your favorite!
Annual Business Meeting	Officiated by Big I NH Chairman Keith Beausoleil Nominating Committee Report by Laura Akerley Election To the 2026-2027 Officers & Board State of the Association Report by Joan Pageau
Morning Program	What You Need to Thrive in the Age of AI presented by Manny Barbosa of Liberty Mutual Insurance
2026 State & National Legislative Update	Presented by Will Infantine, Chair of the Big I NH Legislative Committee Featuring Leo Paquin, Big I NH State National Director & member of the Big I National Government Affairs Committee
Luncheon Keynote	NH Insurance Commissioner D.J. Bettencourt and NH Deputy Insurance Commissioner Keith Nyhan
Insurance Industry Panel	Moderated by Leo Paquin, Big I NH State National Director
Emerging Leaders Pub Trivia	Back by popular demand - join us for snacks, networking, and pub trivia fun!
Chairman's Reception & Installation Banquet	Thank Keith Beausoleil as he ends his term as Big I NH Chairman and celebrate the installation of Keith Young as Chairman of the Board of Directors for 2026-2027.
Wednesday Morning Class	Tales from the Other Side: How Agents and Underwriters can Work Better Together - Panel moderated by Cara Scala, Big I NH Director of Education